

OAK LAWN COMMUNITY HIGH SCHOOL
2022-2023 EARLY GRADUATION REQUEST

Student Name:		Student ID#:	
Counselor:		Date:	

Although students are encouraged to take full advantage of the traditional four-year high school program, arrangements may be made to graduate in less than four years. If a student plans to graduate in less than four years, this *Early Graduation Request Form* must be submitted to the student’s counselor **no later than March 15, 2022**. Students graduating in less than four years must meet all graduation requirements including credit requirements (44 credits) and 24 hours of service learning before they will be issued a letter of graduation. The letter of graduation is required to attend college during Semester 2 or prove completion of requirements to an employer. Diplomas are only issued after the graduation ceremony in May and will not be issued until the service learning requirement has been met.

The four-year physical education requirement is waived for the early graduate. **NOTE: If a student elects to remain in school after meeting early graduation requirements, or is unable to graduate early as expected, the student must earn all applicable physical education credits and be enrolled in a minimum of 5 classes to be eligible to graduate.** A student is not considered a graduate unless all graduation requirements are met by the end of the semester in which the student intends to graduate. Therefore, if a student does not graduate early as anticipated, all physical education credits must be earned.

Students planning to graduate in less than four years should be cautioned regarding several matters:

- Students that intend on entrance into higher education programs should be aware of the necessary college or university requirements. For example, some colleges and universities require four years of English, etc.
- Students graduating early should realize that some scholarship opportunities may not be available due to early graduation.
- Students graduating early should apply for college financial aid during spring semester of their junior year. Students are encouraged to meet with their counselors with questions regarding the FAFSA.
- Students graduating early are not eligible for the following graduation honors: Top 15 Seniors, Outstanding Senior, Valedictorian or Salutatorian.

Student Section			
	Month	Year	Student Signature
I hereby petition for early graduation in:	January	2023	

Parent/Guardian Section	
We have discussed the matter of graduation from high school in less than four years with our child. It is our desire that our child be permitted to graduate in less than the traditional four years.	
Parent Signature	Date

Counselor Section		
This student will be able to meet all OLCHS graduation requirements prior to the proposed graduation date.		
Recommendation	Counselor Signature	Date
<input type="checkbox"/> Approval <input type="checkbox"/> Disapproval		

Director of Student Services Section		
Recommendation	Director of Student Services Signature	Date
<input type="checkbox"/> Approval <input type="checkbox"/> Disapproval		